**AGENDA for Coatesville School Centennial Celebration committee**

Held at 24 Mahoenui Valley Road, October 2015

Meeting opened at 7pm

**Members Present** P-Present A-Apologies

|  |  |  |  |  |  |  |  |
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| Richard Johnson | P | Chrissie Dunn | P | Leanne Stathamberger |  | Prue Blackmore | A |
| Jess Mackie | P | Jane Thompson | P | Amelia Macnab | P | Roslyn Sentch | P |
| Carol |  | Heather Seel | A | Bronwyn Hicks |  | Deb Bensley | A |
| Shirley Jensen | P | Kirsty Dolan | P | Colin Mitten |  | Phil Smith | P |
| Deb Ling | A | Belinda Findlayson |  | Karen Renwick | A |  |  |
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| **Topic** | **Discussion at meeting** | **Actions/Decisions** | **Date to be actioned** |
| **Formalities** | Chair: Chrissie Dunn  Scribe: Shirley Jensen |  |  |
| **Passing previous minutes** | Moved on behalf of Deborah Ling  Seconded **Chrissie Dunn** |  |  |
| **Matters arising from the minutes** | * John Key * Booking of marquee * Horan Family ? * Names of interest for committees | * **Phil to contact now that logo is finalised** * **Jane informed us that Deborah Ling would contact Horan family re marquees** * **Interested names, from Ag Day list, added to**   **committees** | Shirley to contact Deb Ling |
| **Correspondence** | * Chrissie sent e-mails to NZ Woman’s Weekly, Rodney Times, Kumeu Couriers * Chrissie suggested a thank you card be sent to Jackie Ross recognising her work with the centennial logo | * **Chrissie to resend e-mails with logo and photo to these papers plus North Harbour News** * **Richard to give Chrissie NHN e-mail address** * **Chrissie offered to do this** |  |
| **General Business** | * **Registering Interest online**… Kirsty shared a the registration system she had had built. * Ag day results | * **Kirsty to compare this mock up with that already on school website** * **New interest sheets to be available for December markets CSCC display to be alongside school’s barbecue for both dec. markets** |  |
|  | Catering for 3 days   * Friday Barbecue * Saturday Dinner | * **Shirley to check with Warren** * **Shirley to check with Billy and Ross re catering** * **Shirley to contact Mary re applications and licences needed for using hall etc** |  |
|  | **Publicity**   * Decided to ask Chrissies brother to provide laminated posters / A1 for Road signage * To be displayed on boards * Continue with chronilcle insert. Ask for memorabilia | * **Chrissie to compile and contact her brother** * **Phil offered to make display boards** * **Phil to send Shirley a sample to forward to Wendy.** |  |
|  | **Sourcing photos**   * Interesting photos in school Library | * **Jess to scan/ photo copy and pass to Phil** |  |
|  | **Before/ now Display**   * Room may be a premium * Suggested to display List of school rolls over the years * Selfie tea-towels, Ag day t- shirts * Wainui Hitorical Society to be approached re old desks etc. | * **Phil to ask Paul Smith for these.** * **Shirley to ask and collect a sample of tea towels for each year** * **Phil Smith to make contact.** |  |
|  | **Ad day games**  Brainstormed ie quoits, horse shoe throw, Cream can shot, quick fire raffles,[ sack, egg and spoon, 3 legged] races | * **Shirley to inquire if Warren’s quick fir raffle board is around.** |  |
|  | Meeting closed at 8: 25 pm |  |  |
| **Next meeting** | Wed 25 th November |  |  |