**Minutes for Coatesville School Centennial Celebration committee**

Held at 24 Mahoenui Valley Road, 14th June 2016

Meeting opened at 7pm

**Members Present** P-Present A-Apologies

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| Richard Johnson | **P** | Chrissie Dunn | **P** | Leanne Stathamberger | **A** | Prue Blackmore | **A** |
| Jess Mackie | **P** | Jane Thompson | **P** | Amelia Macnab | **P** | Roslyn Sentch | **P** |
| Carol | **A** | Heather Seel | **P** | Bronwyn Hicks |  | Deb Bensley | **P** |
| Shirley Jensen | **P** | Kirsty Dolan | **P** | Colin Mitten | **A** | Phil Smith | **A** |
| Deb Ling | **A** | Belinda Findlayson | **P** | Karen Renwick | **P** | Tracey Ellingham | **A** |
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| **Topic** | **Discussion at meeting** | **Actions/Decisions** | **Date to be actioned** |
| **Formalities** | Chair: Shirley Jensen  Scribe Deborah Bensley |  |  |
| **Previous minutes** | Minutes moved as a true and correct record. Chrissie Dunn  Seconded by Heather |  |  |
| **Matters arising from the minutes** | Addressed in General business, |  |  |
| **Correspondence** | Nil |  |  |
| **General Business** |  |  |  |
| **Registration**  **Friday night BBQ** | Amelia presented the live iTicket site.  This is now live and can be accessed through the link on the School Website  Amelia to e-mail info to Shirley to be published in the chronical  Originally it was a cost of Booking $2 for each event and was decreased to $1 per event ticket. Well done ????  It was raised that $20 per person for a family would work out to be very expensive. It was suggested that we run a BBQ sausage sizzle. | It was suggested that Amelia become one of the administrators on the facebook page.  Belinda to ask Steven B Belinda to ask scouts if they would be interested in running a sausage BBQ. and report back at the next meeting. To see if it is possible. | ASAP |
| **Budget** | An updated Budget is to be sent out.  Budget – Notify the board what needs to be put aside for deposits etc and Richard will put forward a recommendation to the board. |  | ASAP |
| **goodie bag** | Booklet for the goodie bag is with Prue, and will be printed in house.  Goodie bags pens to be green with white writing.  It was suggested we could sell the booklet with a pen.  Karen to work out the price and what to sell them at  Drink bottle - $5 Green with black lid, black and white writing. – Coatesville logo to be printed on the bottle. |  |  |
| **posters** | Phil has 6 posters they ned to be affixed to boards, Chrissie to ask Billie if he would do this.  Shirley to pick the Posters up off Phil.  Heather to resend the list of places that the signs can be shown.  It was suggested by Belinda to start notifying the local primary and kindergartens, secondary schools and varsities, community Library.  Heather to follow up with Tracey about getting the flyer into the Albany library.  Amelia suggested a google doc places and names can be then posted and everyone knows who is targeting what. Amelia to print off some A5 copies of the flyer.  Shirley to visit Coatesville Learning Centre.  Amelia to contact Jacqui about adding the web link on the bottom. Amelia to send the link for the flyer to Belinda. |  |  |
| **Sponsorship** | Sponsorship  $500 from Toyota |  |  |
| **Saturday night** | Average temperature of the last few years over the AG day weekend was 11 degrees.  It was suggested that we drop the number from 200 to 150 to make seating more comfortable.  Shirley to ask Billy where he would like to station the food.  Amelia to set up events on face book so people can say interested or going. |  |  |
| **Guest of honour** | Prime minister – Winstone Kidd knows PA for John Key. Winton to follow up from Phil’s first contact.  Karen suggested trying to get Sonny Bill Williams – Nick White - Blues  To ask if he might want to be part of AG day and do a short talk at prize giving. |  |  |
| **Tree planting - Sunday** | It was suggested by Amelia that we establish a centennial garden below the office building. With a replacement tree being the centennial tree.  Everyone very favourable of this option. |  |  |
| **Displays** | Craig Brockliss has 3 vintage tractors that he may be willing to bring down and have on display. They would not be available for kids to get on.  Deb to ask Graham about bringing down a massey ferguson for kids to have photo’s taken on. |  |  |
|  | Meeting closed at 8.40pm |  |  |
| **Next meeting** | Wednesday 6th July |  |  |