**AGENDA for Coatesville School Centennial Celebration committee**

Held at 24 Mahoenui Valley Road, January 2016

Meeting opened at 7.15 pm

**Members Present** P-Present A-Apologies

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Richard Johnson | P | Chrissie Dunn | P | Leanne Stathamberger | A | Prue Blackmore | P |
| Jess Mackie | P | Jane Thompson | P | Amelia Macnab | P | Roslyn Sentch | P |
| Carol | A | Heather Seel | P | Bronwyn Hicks | A | Deb Bensley | P |
| Shirley Jensen | P | Kirsty Dolan | P | Colin Mitten | A | Phil Smith | P |
| Deb Ling | A | Belinda Findlayson | A | Karen Renwick | P | Tracey Ellingham | A |
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| **Topic** | **Discussion at meeting** | **Actions/Decisions** | **Date to be actioned** |
| **Formalities** | Chair: Chrissie Dunn  Deborah: Shirley Jensen |  |  |
| **Previous minutes** | Minutes moved as a true and correct record.  Heather seconded Pru |  |  |
| **Matters arising from the minutes** | Addressed in General business, |  |  |
| **Correspondence** | Nil |  |  |
| **General Business** |  |  |  |
| **Generator**  **DJ for sat night** | Generator re DJ  [Heather]  Calvin and Leanne mentioned that it was coffee grinders, hot chip cookers and other appliences that use up a lot of power.  5 amp of power would be requited for DJ and lighting.  Chrissy to check what wattage is needed for the Saturday night generator, to talk to Billy and Leanne.  Calvin and Dave have both been approached |  |  |
| **Registraion** | I ticket, payment option was suggested to make it easy for the office staff etc.  When talking to the lady she could reduce the $2 cost per ticket.  Proposal $2 booking fee, a cost of we pay  Or attendees pay $6.50 per ticket.  It was agreed that is was a good idea to pursue this option more.  Or the School can administrate and reconcile bank accounts with registrations.  It was decided that the 9th of sept be the cut off date for the registrations. | Other payment options online will also be investigated to get the best deal and easy to use. |  |
| **Goody Bags** | Shirley presented a bag from lusty and Blundell – Stewart Hay donated,  It was agreed to use them.  $10.91 per bag  free bag  A5 booklet with 12 pages – time table overview of other books old photo’s 4 –pages, plan pages, map, and sponsorship thank you. $2.50/book  Ag day programme  Lanyard  Wallet 48c each  Stickers on the back to all events paid for.  Pen with school logo $1  Pack of pocket tissue  Muesli bar  Water bottle with logo  Sunscreen only if free.  Cosmetic freebee  Apple – Windmill orchard  It was discussed to have the bottles and pens on sale as well for non attendees to purchase at ag day. |  |  |
| **Registration prices**  **Sunday** | Friday barbecue price and menu  $20 – Friday night BBQ Meet and greet and decade photo’s  $60 – Saturday night Dinner and Dance 7pm – Coatesville hall  $15 – Morning tea 10am – Comemerative morning tea. Coatesville school  $15 – book still to be priced.  $110 - total cost  Jess McKay to get kids to envelope for postage.  Vintage car display [Chrissy]  Sunday parking on the school driveway. |  |  |
| Centennial Book | Phil – would prefer to have the book to be released after the event. With all the photo’s in it, all agreed that it would be pre purchased and sent out later. |  |  |
| **Sunday entertainment.** | Facebook post to ask for choir and instrumental people to play on Sunday night.  Ex pupil event – to be discussed if it is to go ahead by school. |  |  |
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|  | Meeting closed at 8.40pm |  |  |
| **Next meeting** | Tuesday May 10th 2016 |  |  |