**Coatesville School Centennial Celebration**

Meeting: 25 March 2015 School staffroom – 7pm

**Minutes of meeting**

*Present: Shirley Jensen, Phil Smith, Heather Seel, Karen Renwick, Chrissie Dunn, Sarah Urquhart, Roslyn Sentch, Deborah Bensley, Jess Mackie, Amelia Macnab, Prue Blackmore, Richard Johnson*

*Richard presented the intentions of the evening and thanked people for their desire to have involvement in the celebrations of our wonderful school.*

*Intentions of the evening:*

*Formalise centenary committee group roles*

*- discuss potential roles*

*- confirm roles for confirmation at next meeting*

*Centenary events*

* *brainstorm ideas*
* *confirm ideas with wide support*
* *confirm ideas with some support*

*Confirm the name of the event*

*Outline an initial plan/timeline of events*

* *leading up to the celebrations*
* *during celebrations*

*Other areas for discussion*

*Confirmation of next meeting date*

*Discussions:*

***Timing of the event***

*A school calendar of terms, holidays and events in 2016 was examined.*

*A preferred date of 14-16 October 2016 was suggested and discussed.*

*This would coincide with the school’s 2016 Ag Day, incorporating that event into the celebrations.*

*Unanimous agreement from the group that this date would be the recommended date for the event.*

*Richard contacted Mary Logan and the Coatesville Hall has been booked for* ***14-16 October 2016*** *to be used during the event.*

***Name of the event***

*‘Coatesville School Centennial Celebration’ was suggested by Phil Smith.*

*There was unanimous agreement from the group.*

*Official name confirmed - ‘Coatesville School Centennial Celebration’*

***Committee Roles***

*At this stage the following roles are needing to be confirmed at the next meeting:*

*Chairperson*

*Secretary (Deborah Bensley has volunteered for this role)*

*Treasurer*

*Promotion/Advertising*

*Communication*

*Major event co-ordinators*

*Sponsorship*

*Centennial book*

***Communication of the event***

*For the success of the event, communication needs to be established with groups outside of Coatesville School such as scouts, playcentre, pony club, past families, garden club, Coatesville highwaymen, CWI, CHARAC, … and any other interested groups.*

*To be closer examined at the next meeting but we would like contacts from each of these groups to be on our email database so we can ask them to forward any information, meeting minutes, events, etc. to their members.*

*The success of the event is dependent on these groups supporting our initiatives.*

***‘Coatesville School Centennial Celebration’ ideas***

*Small groups were formed to brainstorm what the celebrations may look like. These ideas were recorded and shared with the group.*

*Ideas included (in no particular order):*

*‘Theme Day’ – everyone dressed in costume*

*‘Rural traditions’ – Classes focus on these during learning time, with emphasis on the past*

*Curriculum links to the past – displays of children’s work eg. calligraphy*

*Old style games – sack racers, tug-o-war, …*

*Horse and cart rides*

*Vintage car rides/display*

*Antiques stall*

*Judges/cup presenters – former students/cup winners*

*Spit roast*

*Themed band*

*Time capsule*

*Hall setup with past photos, displays, old newsletters, written memories, etc.*

*Call via media for any old photos, information from families*

*Invitation list – MPs/VIPs, past staff*

*Honours board unveiling – or another ‘new’ thing (eg. entrance gate, bus shelter, Rec centre)*

*Planting trees on reserve*

*Big cake!*

*Possible brief outline of the weekend:*

*Friday 14 Oct*

*Registrations BBQ – meet and greet*

 *Saturday 15 Oct*

*Ag Day / Animal judging/ Theme Day / Activities 9-2pm*

*Official welcome*

*Centennial dinner 7pm (Hall & reserve)*

*Sunday 16 Oct*

*Photos*

*Lunch/Official farewell*

*This is an initial outline of the weekend only.* ***At the next meeting the******programme outline will be discussed further and confirmed****.*

*Next meeting:*

***Wednesday 29 April at 7pm in the school staffroom***

***Meeting closed 8.45pm***