

Board of Trustees News February 2020

Welcome to all our new and returning families. We hope you enjoyed the summer break and everyone is settling well into the new school year.

Senior Learning Hub

It is great to see our senior students and their teachers enjoying their new learning environment. The Board would like to acknowledge the input from current and previous students, teachers, parents and Board members that led to the design and development of this space. It will be a fantastic asset for Coatesville School. We would also like to acknowledge all those families who have organised and supported fundraising activities over the years which helped make this project possible.

Friends Of The School

We have a wonderful group of parents who meet monthly to plan fun activities for children and parents and to raise funds for the benefit of the school. If you have ideas to share or just want to meet other parents and get to know what's happening, please come along. The first meeting this year will be the AGM on *Wednesday 4 March at 7pm in the Staff Room*. There are some positions available, for example, Chairperson, but most importantly we'd just like more parents to be part of this group. Some of the events organised include the school disco, movie nights and cupcake days. Funds raised have helped fund the Oaktree and Forrest playgrounds, the new shade sail over the assembly area, television monitors in classrooms and many other items.

Communication

A lot of thought has been put into the development of the school's communications procedures to ensure any issues can be resolved as quickly and effectively as possible for all involved, especially the children. Please use these procedures if you have any concerns. If you have followed these procedures and feel the matter is unresolved, you are welcome to contact the Board via the Chairperson.

Our communications procedures can be found at:
<https://www.coatesville.school.nz/student-wellbeing.html>

Finances

The Board has reviewed and approved the Budget for the school year. All our income and expenditure is as expected.

Thank you to all families who have paid the school donation in part or full. This enables us to provide a range of activities and services for the children we wouldn't otherwise be able to offer. A portion of your donation is tax deductible and receipts for payments will be sent home.

School Charter

Each year the Board submits the School Charter to the Ministry of Education. This document sets the direction for the school for the next three years and informs the annual plan for the school.

Preparing the Charter is an opportunity to discuss and debate what is important for Coatesville School and what our goals and priorities are. If you are interested in learning more, you can find a copy of our Charter at: <https://www.coatesville.school.nz/school-charter.html>

This will be updated once the new charter has been submitted to the Ministry of Education at the beginning of March.

Health and Safety

Each month the Board receives a Health and Safety report for consideration. Ensuring we provide a safe and happy environment for our students and staff is a key priority. If you identify any issues or near misses please use our online form to report them. The form can be found at:

<https://www.coatesville.school.nz/health--safety.html>

Property

At the end of last year, the Government announced a School Investment Package, a one-off payment for schools to 'fast track' a project to benefit the school. This money is in addition to what we normally receive for property funding. There are a number of areas in the school which could benefit from this funding. The Board is currently reviewing a range of options and we will keep you informed of any decisions.

Board members and responsibilities

Our Board is made up of six parent representatives, the Principal and a staff representative. Current Board members and their responsibilities are:

Belinda Finlayson	Chairperson
Nick Pudney	Deputy Chairperson and Property
Sandy Hitchcock	Treasurer
Karina Mitchell	Health and Safety
Karl Sentch	Property
Aaron Dando	Property
Richard Johnson	Principal
Caleb Rosamond	Staff Representative

Official correspondence to the Board should be directed to the Chairperson. Contact details can be found on the school website at: <https://www.coatesville.school.nz/board-of-trustees.html>

Anyone is welcome to attend a Board meeting however only Board members have speaking rights. The next Board meeting is on Tuesday 3 March 2020 at 6.30pm in the staff room.

