



Minutes of Coatesville School Board of Trustees Meeting

Date:	Wednesday 8 May 2024
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Meeting Opened:	6:40pm #3 In; 6:48pm - Out; 7:16pm
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Meeting Closed:	9:35pm
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Present:	Belinda Finlayson Karina Mitchell Caleb Rosamond Anna Liguori Bridget Wood Richard Johnson (Principal)
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Apologies:	Aaron Dando
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Item 1: Action items from the previous meeting

Action	Who	Outcome
New term deposit to be opened after 12th April as discussed	Aaron & Karina	Rolled over for another 6 months
Review term deposit structure once the final payment for the new playground has been made	Board	Deferred until final payment for the new playground is made
Confirm the material composition of the cladding of the Multipurpose Room	Richard & Karina	Completed
Confirm final details and scope of the work to be completed by Martyn Heselden on Multipurpose Room Upgrade Project	Richard	Completed

Item 2: Consent agenda

For approval:
2.1 Apologies and Correspondence 2.2 Approval of minutes from the previous meeting 2.3 Finance report 2.4 Chairperson's report 2.5 Principal's report 2.6 Conflicts of interest
Matters arising:
2.3 Finance Report - current term deposit structure to support the final payment of the new playground

For Approval: Authority to break term deposit
The Board gives Richard authority to break the most appropriate term deposit to cover the final payment for the new playground (if required)

Approved:	Unanimous
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Item 3: In Committee

Matters arising:
- Review & discussion of Richard's Professional Growth Cycle / Appraisal Report

Item 4: Principal's Report Recommendations

Policies for Review: For discussion and approval - Learning Support, Stress in the Workplace, Staff Wellbeing & Safety
Matters arising:
- Revisions discussed and implemented

Action arising	Who	When
- Examine Learning Support procedures and bring questions/comments to the next meeting	Board	At next meeting
- Share Learning Support procedures with staff and bring their questions/comments to the next meeting	Richard	At next meeting

Approved:	Unanimous
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Personnel - Appointments: For approval
- Ratify the appointment of Chantal Louw

Approved:	Unanimous
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Property: Exterior Painting of Room 5-8 and 9 & 10
Matters arising:
- Quote from Platinum Painters was examined

Action arising	Who	When
- Obtain a second quote to paint the exterior of Room 5-8 and 9 & 10	Richard	By next meeting

Item 5: Board Communications

Matters arising:
- Additional content for the Board page on the school website - Acknowledging Support Staff on 'Support Staff' Day - 'Communication Calendar'

Action arising	Who	When
- Create and add additional content regarding the Board to the school website	Anna	Ongoing
- Acknowledge support staff on 23rd May for 'Support Staff' Day	Board	23rd May

Item 6: Health & Safety

Matters arising:
- Nil

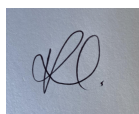
Item 7: Other matters

<ul style="list-style-type: none">- Board/staff breakfast- Items for Board Spotlight- FOTS: update- Kahui Ako update
Matters arising:
<ul style="list-style-type: none">- Board Staff Breakfast 4th June- Items for Board Spotlight<ul style="list-style-type: none">- Painting Room 5-8 & 9&10- Support Staff Day (encourage parents to celebrate on 16th May)- Acknowledging FoTS for the School Disco- Interest in being a Board member- FOTS: update<ul style="list-style-type: none">- Potential upcoming events

Action items for the NEXT meeting

Action	Who	When
Examine Learning Support procedures and bring questions/comments to the next meeting	Board	At next meeting
Share Learning Support procedures with staff and bring their questions/comments to the next meeting	Richard	At next meeting
Obtain a second quote to paint the exterior of Room 5-8 and 9 & 10	Richard	By next meeting
Create and add additional content regarding the Board to the school website	Anna	Ongoing
Acknowledge support staff on 23rd May for 'Support Staff' Day	Board	23rd May

Signed:



(Presiding Member)

Date: 17/06/2024