



Minutes of Coatesville School Board of Trustees Meeting

Date:	Thursday 7th September
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Meeting Opened:	6:38pm
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Meeting Closed:	9:02pm
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Present:	Aaron Dando Belinda Finlayson Karina Mitchell Caleb Rosamond Anna Liguori Bridget Wood Richard Johnson (Principal)
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Apologies:	
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Item 1: Action items from the previous meeting

Action	Who	Outcome
Discuss with Adam Evans (Urbis Landscapes) possible replanting plans for pool surrounds	Richard	Adam will come up with potential planting options for the Board to consider
Research policy guidance around waste minimisation	Karina	Deferred to next meeting
Contact the Alan Curtis/CHARC to see if they would be willing to contribute to the replacement of the pool fence	Belinda	Alan will take our request to the next CHARC meeting
Clarify school alcohol policy for different events	Belinda	Deferred to next meeting
Examine new framework for school planning & reporting at the August meeting (if available)	Board	Discussed at September Meeting

Item 2: Consent agenda

For approval:
2:1 Apologies and Correspondence 2:2 Approval of minutes from the previous meeting 2:3 Finance report 2:4 Chairperson's report 2:5 Principal's report 2:6 Conflicts of interest
Matters arising:
2:3 Finance Report - School Donations; Reminders have been posted in school newsletters and finance module has been switched on in HERO to support parents to know what contributions they have already made

Approved:	Anna Liguori, Karina Mitchell
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Item 3: Principal's Report recommendations

School Planning & Reporting: Te Whakangarahu Ngatahi
Matters arising:
Discussion regarding; <ul style="list-style-type: none">- Key points from School Planning & Reporting MOE presentation August 2023- Options for consulting and engaging with the school community in 2023- Timeline for consultation and the process for the Board to summarise & analyse feedback

Action arising	Who	When
Create timeline and plan for community consultation in Term 4	Richard & SLT	October

Policies: Alcohol at School Events, Inclusive Education, Maori Educational Success, Dogs on School Grounds
Matters arising:
Due to time restraints, the Alcohol at School Events, Inclusive Education, Maori Education Success policy discussions to be deferred to next Board meeting

Action arising	Who	When
Policies not discussed at September meeting to be discussed at the next Board Meeting	BoT	Next meeting

For approval: Dogs on School Grounds

Draft policy for Dogs on School Grounds to be adopted as a School Policy

Approved:	Unanimous
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Property: School Playground

Matters arising:

Discussion regarding;

- Playground concepts & quotes from various playground providers
- Total budget for the project

Action arising	Who	When
Continue developing Waka concept playground with Playco and consult on the final design with staff, parents, students (as appropriate)	Richard	Ongoing

For approval:

Total budget for 'waka' playground concept from Playco Playgrounds of \$250,000+GST

Approved:	Unanimous
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Administration: Teacher Only Day, 2024 Term Dates & Holidays

Matters arising:

- Nil

Action arising	Who	When
- Nil		

Approved:	Unanimous
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Personal:

For approval:

Ratify the appointment of Jesinder Bhullar.

Approved:

Unanimous

Item 5: Health & Safety

Matters arising:

- Nil

Action arising	Who	When
- Nil		

Item 6: In Committee

Matters arising:

- Nil

Item 7: Other matters

- FOTS: update plus meeting attendance
- COL: Board training Te Tiriti o Waitangi – 16 October
- Items for Board Spotlight

Matters arising:

- Board Spotlight;
 - Playground update; Provisional concept etc. Funding from Colour Run etc
 - Upcoming consultation for the upcoming school planning and reporting process
 - Ag Day promotion

Action items for the NEXT meeting

Action	Who	When
Create timeline and plan for community consultation in Term 4	Richard & SLT	October
Policies not discussed at September meeting to be discussed at the next Board Meeting	BoT	Next meeting

Continue developing Waka concept playground with Playco and consult on the final design with staff, parents, students (as appropriate)	Richard	Ongoing
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Signed: 

(Presiding Member)

Date: 2 November 2023