



Minutes of Coatesville School Board of Trustees Meeting

Date:	Thursday 27 July 2023
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Meeting Opened:	6:37 pm (#6 In Committee 9:51 pm - Out Committee 10:26 pm)
Meeting Closed:	10:26 pm

Present:	<p>Aaron Dando Belinda Finlayson Karina Mitchell Caleb Rosamond Anna Liguori Bridget Wood Richard Johnson (Principal)</p> <p>Sharleen Telford (for Item 3 only; 6:37pm - 8:37pm) Corin Armstead (for Item 3 only; 6:37pm - 8:37pm)</p>
Apologies:	

Item 1: Action items from the previous meeting

Action	Who	Outcome
Communicate Board decisions regarding Quiz Night Host & Alcohol Management Plan	Richard	Done
Research policy guidance around waste minimisation	Karina	Next meeting
Contact the Alan Curtis/CHARC to see if they would be willing to contribute to the replacement of the pool fence	Belinda	Next meeting
Approach Vanessa to include a feature in the Coatesville Chronicle about traffic safety outside the school	Richard	Done
Clarify school alcohol policy for different events	Belinda	August meeting
Examine new framework for school planning & reporting at the August meeting (if available)	Board	August Meeting

Item 2: Consent agenda

For approval:
2.1 Apologies and Correspondence 2.2 Approval of minutes from the previous meeting 2.3 Finance report 2.4 Chairperson's report 2.5 Principal's report 2.6 Conflicts of interest
Matters arising:
- Nil

Approved:	Unanimous
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Item 3: Student Progress Reporting

Matters arising:
Discussion regarding; - Actions for Term 3 & 4 as described in the Principal's Report - BoT Comments/Questions - Staff leadership opportunities/pathways & potential BoT support

Action arising	Who	When
- Statement regarding Student Mid-Year progress to be added to the next Board 'Spotlight'	Anna	Next 'Spotlight'

Item 4: Principal's Report recommendations

Matters arising:
5YA Block 8 ILE Project - Proceed with using funds to support upgrades in Room 9 & 10 and a revised upgrade of Room 11 & 12 (Block 8)

Action arising	Who	When
- Nil		

For approval:
- Ratify the appointments of Vanessa Felici, Rachel Or and Linneah McKinlay.

Approved:	Unanimous
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Item 5: Health & Safety

Matters arising:
<ul style="list-style-type: none"> - Replanting plan for the pool compound following the removal of hedging for the fencing upgrade

Action arising	Who	When
Discuss with Adam Evans (Urbis Landscapes) possible replanting plans	Richard	By next meeting

For approval:
Accept the quotes from Urban Arborists to remove and/or maintain trees situated: <ul style="list-style-type: none"> - Pool compound boundary - Along the front school boundary - Tree removal and maintenance on school grounds

Approved:	Unanimous
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Item 6: In Committee

Matters arising:
<ul style="list-style-type: none"> - Nil

Item 7: Other matters

<ul style="list-style-type: none"> - FOTS: update plus meeting attendance - COL – Board training Te Tiriti o Waitangi - Items for Comms update - EOTC Proposals: Year 3-4 and Year 5-6 Camps (December)
Matters arising:
<ul style="list-style-type: none"> - Board Spotlight; <ul style="list-style-type: none"> - Student Progress Update - Pool fencing upgrade and hedging removal - Board training giving to effect Te Tiriti o Waitangi

For approval:

- EOTC Proposals: Year 3-4 and Year 5-6 Camps (December)

Approved:

Unanimous

Action items for the NEXT meeting

Action	Who	When
Discuss with Adam Evans (Urbis Landscapes) possible replanting plans	Richard	By next meeting
Research policy guidance around waste minimisation	Karina	Next meeting
Contact the Alan Curtis/CHARC to see if they would be willing to contribute to the replacement of the pool fence	Belinda	Next meeting
Clarify school alcohol policy for different events	Belinda	August meeting
Examine new framework for school planning & reporting at the August meeting (if available)	Board	August Meeting

Signed: 

(Presiding Member)

Date: 7 September 2023