



Minutes of Coatesville School Board of Trustees Meeting

Date:	Tuesday 19 December
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Meeting Opened:	6:43pm (#6 In 9:53pm - Out 10:07pm and In 10:50pm - Out 11.15pm)
Meeting Closed:	10:49pm

Present:	<p>Aaron Dando Belinda Finlayson Karina Mitchell Caleb Rosamond Anna Liguori Bridget Wood Richard Johnson (Principal)</p> <p>Corin Armstead (Deputy Principal) - speaking rights unanimously approved</p>
Apologies:	Nil

Item 1: Action items from the previous meeting

Action	Who	Outcome
Research policy guidance around waste minimisation	Karina	Deferred to next meeting
Submit changes to SchoolDocs for the Alcohol at School Events, Inclusive Education, Maori Educational Success, Dogs on School Grounds policies	Richard	Changes submitted to Schooldocs
Make changes to final playground design as discussed at November meeting	Richard	Changes submitted to Playco

Item 2: Consent agenda

For approval:
2.1 Apologies and Correspondence 2.2 Approval of minutes from the previous meeting 2.3 Finance report 2.4 Chairperson's report 2.5 Principal's report 2.6 Conflicts of interest
Matters arising:
- Nil

Approved:	Unanimous
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Item 3: Student Achievement Data

Matters arising:
Discussion regarding; - 2023 End of Year Student Achievement results - Student Achievement Analysis Report Leaders

Item 4: Principal's Report Recommendations

Learning Support
Matters arising:
- Communication of how learning support resources are allocated (to parents & staff)

Self Review
Matters arising:
- BOT & Staff Teaching & Learning Reflections: Strategic Planning 2024 was completed by the Board. Staff and Board results were discussed. - Parent feedback from surveys and whanau evening was shared, and to be considered when formulating the strategic plan.

Actions arising	Who	When
- The themes of Student Progress and Achievement, Giving effect to Te Tiriti o Waitangi, Communication & Staff and Student wellbeing to be coalesced into draft strategic plan/discussion document at the next board meeting	Richard	By next meeting

- Upload the Board Minutes to the school website within 5 working days after they are approved	Caleb	By end Jan
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Staffing
Matters arising:
- Nil

For Approval:
- Approve the 'Surplus Staffing' budget for 2024 - Ratify the appointment of Chloe Staples

Approved:	Unanimous
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Professional Coaching and Wellbeing Support Funding: Principal
Matters arising:
- Nil

For Approval:
- \$6000 of Professional Coaching and Wellbeing Support Funding for Principals be made available in 2024

Approved:	Unanimous
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Property: 5YA Project: #1252-23-07 - AMS Combined - 3, 6, 4, 8: ILE and DQLS Upgrades
Matters arising:
- More investigation required regarding the movement of the data cabinet between Room 11 & 12. One quote has been received.

Actions arising	Who	When
- Further investigate options for moving the data cabinet and associated quotes	Richard	By next meeting

Property: Lighting Upgrade

Matters arising:

- Nil

For Approval:

- Accept the quotes from Wirepro to complete lighting upgrades.

Approved:

Unanimous

Item 5: Health & Safety

Matters arising:

- Nil

Action arising**Who****When**

- Nil

Item 6: In Committee

Matters arising:

- Nil

Item 7: Other matters

- FOTS: update
- COL: update
- Items for Board Spotlight

Matters arising:

- Board Spotlight;
 - Student Achievement
 - Strategic Plan
 - New playground
- Next meeting: Thursday 25th January - 6:30pm

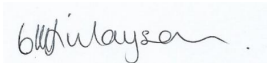
Approved:

Unanimous

Action items for the NEXT meeting

Action	Who	Outcome
- The themes of Student Progress and Achievement, Giving effect to Te Tiriti o Waitangi, Communication & Staff and Student wellbeing to be coalesced into draft strategic plan/discussion document at the next board meeting	Richard	By next meeting
- Upload the Board Minutes to the school website within 5 working days after they are approved	Caleb	By end Jan
- Further investigate options for moving the data cabinet and associated quotes	Richard	By next meeting

Signed:



(Presiding Member)

Date: 25/1/24